



**Task Title: Completing a PLAR application**

OALCF Cover Sheet – Learner Copy

**Learner Name:** \_\_\_\_\_

**Date Started:** \_\_\_\_\_

**Date Completed:** \_\_\_\_\_

**Successful Completion:** Yes  No

**Goal Path:** Employment  Apprenticeship

Secondary School  Post Secondary  Independence

**Task Description:**

The learner will read a PLAR application to understand how to challenge credit courses.

**Main Competency/Task Group/Level Indicator**

- Find and Use Information/Read continuous text/A1.2
- Find and Use Information/Interpret documents/ A2.2

**Materials Required:**

- Pen and Paper and/or digital device

## Learner Information

Prior Learning Assessment and Recognition (PLAR) is a process that adult students can complete to gain credits towards their Ontario Secondary School Diploma (OSSD) based on their prior learning and life experience. Applicants will often be required to complete an application to challenge credit courses and verify that they qualify for PLAR. Scan the PLAR Application Form from the Bluewater District School Board to understand how to challenge a course.



**PLAR: Prior Learning Assessment and Recognition**

**APPLICATION TO CHALLENGE A COURSE**

<b>First Name</b>		<b>Last Name</b>		<b>Student ID (M.I.N.)</b>	
<b>Address</b>		<b>Apartment/Unit</b>	<b>City/Town</b>		<b>Postal Code</b>
<b>Home Telephone #</b>		<b>E-Mail Address</b>		<b>Date of Birth (y/m/d)</b>	
<b>School</b>		<b>Grade</b>		<b>Gender (M / F)</b>	
<b>COURSE CODE</b>					

**IMPORTANT:**

- ◆ A student is eligible to challenge courses that have NOT been attempted or completed.
- ◆ Only courses developed from a provincial curriculum policy document and offered by the Bluewater District School Board can be challenged.
- ◆ Course Codes are available on the PLAR website or at the school.

**COURSE TITLE:** \_\_\_\_\_ **COURSE CODE:** \_ \_ \_ \_ \_

**REQUIRED DOCUMENTATION: Submit this documentation to your school**

- Copy of your Ontario Student Transcript signed and sealed by your principal
- Annual Education Plan
- Individual Education Plan, if applicable
- PLAR Challenge for Credit Cumulative Tracking Record (most recent)

**SUPPORTING DOCUMENTATION: Submit this documentation to your school**

Check a minimum of three of the following that you will be submitting along with the required documentation as evidence that you are qualified to challenge for credit in this course:

- letter(s) of recommendation
- a portfolio of relevant work
- proof of successful relevant experience in a supervised setting
- proof of independent learning in a relevant area
- a videotape, audiotape, or CD with samples of relevant work
- proof of relevant prior learning
- other (please specify: \_\_\_\_\_)

**APPLICATION TO CHALLENGE A COURSE**

I certify that the information given on this application form and all supporting documentation submitted is correct, complete, and current. I am aware that passing/failing marks for Grades 11 and 12 courses will appear on my Ontario Student Transcript. I am aware that the PLAR challenge process will include formal tests (balanced between written work and demonstration, as appropriate for the subject) worth 70% of the final mark, and other types of assessment worth 30% of the final mark. I am aware that my knowledge and skills will be evaluated against the overall and specific expectations for the course. I am aware that a maximum of four credits may be granted through the challenge process for courses in Grades 10-12, with no more than two in any one discipline. I am aware that only Grade 10 courses offered by the Bluewater District School Board may be challenged in the 2001/2002 academic year. I understand that the school principal will review and forward my application for consideration by a board committee.

\_\_\_\_\_  
 Student Signature Date

\_\_\_\_\_  
 Parent/Guardian Signature Date

Application Package Reviewed:

\_\_\_\_\_  
 Principal Signature Date

**BOARD USE ONLY**

<b>Application Received:</b> (year / month / day)	<b>Required Documentation Received:</b>  <input type="checkbox"/> Ontario Student Transcript <input type="checkbox"/> Annual Education Plan <input type="checkbox"/> Individual Education Plan (if applicable) <input type="checkbox"/> PLAR Cumulative Tracking Record	<b>Supporting Documentation Received:</b>  1: 2: 3:  Other:
<b>Documentation Complete:</b>  <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>Application Approved:</b>  <input type="checkbox"/> YES <input type="checkbox"/> No	
_____ Committee Chair		_____ Date

## Work Sheet

**Task 1: Where can a list of PLAR courses be found?**

Answer:

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**Task 2: List two (2) documents that are required for the application.**

Answer:

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**Task 3: What component of the PLAR assessment has the highest mark value?**

Answer:

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**Task 4: How many credits can be given through the grade 10-12 PLAR challenge process?**

Answer:

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**Task 5: Who is responsible for the final approval of the PLAR application?**

Answer:

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